

BARNSELY METROPOLITAN BOROUGH COUNCIL

SOUTH AREA COUNCIL

7th April, 2014

47. **Present:** Councillors Stowe (Chair), Andrews, Dures, Franklin, Frost, Lamb, Markham, Morgan, Saunders and Shepherd..

48. **Declarations of pecuniary and non-pecuniary interests**

There were no declarations of pecuniary or non-pecuniary interests.

49. **Minutes of the meeting of South Area Council, held on 28th February, 2014**

Members considered the minutes of the previous meeting of South Area Council on 28th February, 2014.

An update was received from the Area Manager regarding the progress of the 'One Stop Shop' project. It was noted that the post to be based at the Citizen's Advice Bureau had been advertised recently, and the post to be based within the Welfare Rights service would shortly be advertised internally.

A scoping session on the project had recently been held and venues put forward for the project. These were Wombwell Library, Darfield Library and the Hoyland Centre.

RESOLVED:- that the minutes of the South Area Council, held on 28th February, 2014 be accepted as a true and correct record.

50. **Area Council priorities and commissioning update**

The Area Manager introduced the item referring to the approval of a Service Level Agreement to provide an enhanced Environment Enforcement Service at the previous meeting.

It was noted that advice had subsequently been received that it would be advisable for Area Councils to undertake a procurement exercise for officers delivering this service, rather than take forward the Service Level Agreement.

Therefore Members were asked to consider a specification of requirements for this service, which, if approved, would form the basis of an external procurement exercise. This would be supported by a smaller Service Level Agreement with the Community Safety and Enforcement

Service to provide required levels of support to the officers being procured.

Members supported the proposal, agreeing the specification of requirements and Service Level Agreement. All were keen to see the project operational as soon as possible, but it was recognised that the procurement process could take in the region of 4 months.

Once operational, Members were keen to see robust monitoring of the project to help ensure effective delivery.

The meeting was reminded that the previous meeting approved specifications for Community Enabling Projects (Tidy Teams) for Darfield and Wombwell, and Hoyland Milton and Rockingham. However, subsequently briefings had taken place with officers from Neighbourhood Services and greater clarity had been provided as to what would be provided centrally.

In light of this information, Members from Hoyland Milton and Rockingham had decided to revise their specification, and this was presented to the Area Council for approval.

Members discussed the proposal in some depth, noting the collaborative work required, such as reporting fly-tipping to relevant services, and also the need to avoid duplication. It was acknowledged that the steering group for the project will assist in this.

The proposed specification was approved and, following discussion at the meeting, it was decided that the Tidy Team specification for Darfield and Wombwell should also be amended to mirror that of Hoyland Milton and Rockingham.

The meeting discussed the involvement of Members in the tender evaluation panel. It was agreed to seek clarity regarding the legalities of Members taking part in procurement from the Director of Legal and Governance.

RESOLVED:-

- (i) that the Specification of Requirements for 'Environmental Enforcement' be approved to a value of £100,000, for a 12 month period with a 6 month break option, and with final approval of the procurement strategy and associated price/quality split delegated to the Assistant Director Neighbourhoods, Access and Support following consultation with the Area Chair and Members ;
- (ii) that a Service Level Agreement with the Community Safety and Enforcement Service be approved to a value of £28,000;
- (iii) that the specification of requirements for providing a 'Tidy Team' to carry out local environmental work and support local environment projects for Hoyland Milton and Rockingham be approved to a value of £75,000 for one year with the potential to be extended for another year,

(iv) that approval be given to amend the specification of requirements for providing a 'Tidy Team' to carry out local environmental work and support local environment projects for Wombwell and Darfield to that as approved for Hoyland Milton and Rockingham, to a value of £75,000 for one year with the potential to be extended for an additional year;

(v) that, following consultation with the Area Chair and Members, the Assistant Director Neighbourhoods, Access and Support be authorised to approve for the procurement strategy and the associated price/quality split for both 'Tidy Team' proposals;

(v) that clarity be sought from the Director of Legal and Governance with regards to Member involvement in Tender Evaluation Panels.

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Chair